

**ADDENDUM #4
REQUEST FOR PROPOSALS
MASS TRANSIT OPERATIONAL SERVICES
FARGO, NORTH DAKOTA & MOORHEAD, MINNESOTA**

Issued 9/16/2020

The changes to the following sections of the RFP are effective immediately:

Section 1 – Submission of Proposal

4. Projected Schedule

Date	Description
08/17/2020	Cities release RFP document; publish advertisement, notify private sector
08/31/2020	Deadline for proposer's submittal of written requests for clarification or modification of the RFP
09/09/2020	Cities' response to written request for clarification or modification of the RFP and pre-bid conference
09/16/2020	Deadline for proposer's submittal of written bid protests regarding the solicitation (RFP)
09/23/2020 / 9/30/2020	Deadline for receipt of sealed proposals by 2:00pm CDT in the Metro Transit Garage, 650 23 rd Street North, Fargo, North Dakota 58102
10/07/2020 / 10/14/2020	Cities' review and evaluate proposals, interview finalists
10/14/2020 / 10/21/2020	Deadline for proposer's submittal of written pre-award bid protests
10/26/2020 / 11/02/2020	Fargo City Commission award of contract and notice to proceed issued, contingent upon Moorhead City Council approval
10/26/2020 / 11/09/2020	Moorhead City Council award of contract and notice to proceed issued, contingent upon Fargo City Commission approval
10/31/2020 / 11/16/2020	Deadline for proposer's submittal of written post-award protests
11/07/2020 / 11/23/2020	Cities' response to post-award protests
11/13/2020 / 11/20/2020	Deadline for proposer's submittal of written appeal of post-award decision to appropriate City governing board

11/23/2020 / 11/30/2020	Hold hearing of appeal of post-award decision with Fargo City Commission and Moorhead City Council
11/25/2020 / 12/02/2020	Cities' final written determination on appeal issued. All decisions regarding protest shall be considered final.
01/01/2021	Successful proposer commences service.

Section 7 – Compliance

2. On-Time Performance

a. Fixed Route

- i. The Contractor is required to maintain a monthly 90% on-time performance measure for each route. In the event the Contractor does not meet an on-time performance measure of the 90% for each route for the month, the City will deduct \$250.00 per route that does not meet the performance measure for that period.
- ii. A route is defined by all trips for a specific route on that day.
- iii. If the Contractor can provide a reasonable reason (ex. Weather, Construction/Detours, etc.) the route(s) failed to meet the on-time performance measure, the City will not hold the Contractor liable.

b. Paratransit

- i. The Contractor is required to maintain a monthly 95% on-time performance measure for each run. The City will deduct \$250.00 per run that does not meet the on-time performance measure.
- ii. A run is defined by all trips within a bus operator's daily schedule.
- iii. If the Contractor can provide a reasonable reason (ex. Weather, Construction/Detours, etc.) the route(s) failed to meet the on-time performance measure, the City will not hold the Contractor liable.

Appendix 13 – Revenue Hours

There has been a revision to service hours (revised 9/16/2020).

Cost Proposal Spreadsheet

There has been a revision to service hours (revised 9/16/2020).