



650 23<sup>rd</sup> Street North, Fargo, North Dakota 58102 | p. 701-241-8140 | [www.matbus.com](http://www.matbus.com)

**REQUEST FOR PROPOSALS**  
**SNOW REMOVAL SERVICES FOR TRANSIT (MATBUS) PASSENGER SHELTERS & HUBS**  
**CITIES OF FARGO AND MOORHEAD – TRANSIT DIVISIONS**

**Date Issued: September 11, 2017**

The Cities of Fargo, North Dakota, and Moorhead, Minnesota, are requesting proposals for transit passenger shelter and hub snow removal services for the coordinated MATBUS system. Tasks will include snow removal from in and around shelters, clearing a walkway to and from shelters, and ensuring shelter areas are clear of ice. Tasks will also include snow removal from the parking lot and sidewalks at the Ground Transportation Center. This contract will not include any shelter cleaning services.

Specifications and requirements are available by request for this five-year contract from Lori Van Beek, Moorhead Transit Manager, and Julie Bommelman, Fargo Transit Director, by email at [Lvanbeek@matbus.com](mailto:Lvanbeek@matbus.com) and [JBommelman@matbus.com](mailto:JBommelman@matbus.com) or by calling 701.241.8140.

Proposals will be received at the offices of the Metro Transit Garage, hereinafter called the "MTG", at 650 23rd Street North, Fargo, North Dakota 58102 until 2:00 p.m. (CDT) Monday, November 6, 2017 for Transit Passenger Shelter Snow Removal Services. Proposals received after the specified date and time will be considered late proposals and will not be opened or considered for award.

The Cities of Fargo and Moorhead reserve the right to reject any and all bids and to waive any informalities, irregularities, or technicalities in the bidding process.

Up to 50% of the funding for the transit passenger shelter maintenance services contracts may be provided through a Federal Transit Administration operating grant, Catalog of Federal Domestic Assistance (CFDA) #20.507.

All bidders are notified that disadvantaged and women-owned business enterprises are encouraged to submit responses to this request. The Cities of Fargo and Moorhead will ensure that respondents to this request will not be discriminated against based on race, color national origin, sex, age, disability/handicap, or socioeconomic status.

If you have any questions regarding this request, please contact Lori Van Beek or Julie Bommelman at the E-mail addresses listed below or by calling 701.241.8140.